Call for Nominations

2023 John H. Nail Memorial Award

An Award of the City Managers’ Department
The John H. Nail Memorial Award was created by the City Managers’ Department of the League of California Cities at the 1978 Annual Spring Conference, in honor of a highly regarded city manager and individual. The award is presented annually to an outstanding municipal assistant who has contributed significantly to his or her city government and to the advancement of the community. The award not only recognizes special accomplishments, but will also provide a stipend to participate in the Australian Exchange or provide financially for the recipient to attend the annual ICMA Conference and thereby foster continued professional development.

It is fitting that this special award and recognition be given in the memory of John H. Nail, for he manifested many of the qualities which are essential to the City Management profession. It is impossible to sum up the meaning of John’s life and actions in a few words, but an essential quality that stood out was that he loved his work and his community. He acted according to what was best for his city and what best served the public’s highest interest. He was a kind and gentle man with a charitable attitude. He was patient and forbearing. He knew that an occasional setback did not stop one from accomplishing their goals, if the purpose was worthy and there was tenacity to that purpose.

John was a man of the highest personal integrity, and a man of faith. He believed, even during the controversy of the moment, that reason and human concern would ultimately prevail, and that the passions and contentiousness of the moment would pass. Though you may imagine John was a solemn person, and in certain ways he was, those who knew him enjoyed his insightful sense of the ironic and the understated, the mischievous twinkle in his eye, and his involved telling of jokes.

John was a marvelous person. He believed in developing a city as a better place to live. He believed that his thoughts and actions mattered and was assured in this belief.
JOHN H. NAIL MEMORIAL AWARD
Nomination Form (Please Type)

Nominations must be submitted on the John H. Nail Memorial Award Nomination form along with a current resume. Please send a copy of both the nomination form and applicant resume. Materials must be received no later than Wednesday, December 6, 2023, at 5 p.m. Each city is limited to one nomination per year.

NOMINATION STATEMENT
A statement limited to two pages describing the candidate and his or her contribution to the profession and community must accompany the Nomination Form. The Nomination Statement should emphasize the specific accomplishment during the past 12 months, the degree of participation of the assistant, and management abilities demonstrated. A Candidate has a better chance of being considered if the Nomination Statement states the degree of involvement and whether the meritorious contribution is job-related or community/volunteer participation.

Candidate: _____
Name: _____
Title: _____
Address: _____
Telephone: _____
Email: _____

Nominated By: _____
Name: _____
Title: _____
Address: _____
Telephone: _____
Email: _____

PROFESSIONAL EXPERIENCE
Begin with present experience. Indicate whether the candidate is responsible to the city manager or a department head. Asterisk any intern experience.

Title: _____
City: _____
From - To (mo./yr.): _____
Time in Months: _____
Reports to: _____
Title: _____
City: _____
From - To (mo./yr.): _____
Time in Months: _____
Reports to: _____
Title: _____

City: _____
From - To (mo./yr.): _____
Time in Months: _____
Reports to: _____

Title: _____
City: _____
From - To (mo./yr.): _____
Time in Months: _____
Reports to: _____

EDUCATION

Begin with college degrees and include all relevant training (i.e. MPA, special management training).

Degree/Training: _____
Dates Attending (mo./yr. – mo./yr.): _____
Remarks (name of school, etc.): _____

PROFESSIONAL ORGANIZATION

List the Professional affiliations of the candidate. Under “Remarks,” indicate relevant participation information.

Organization: _____
Membership Dates (mo./yr. – mo./yr.): _____
Offices Held (if any): _____
Remarks: _____

VOLUNTEER ACTIVITIES
List the activities of the candidate unrelated to his/her position on the city staff in which he/she may have participated in the community.

SIGNATURES

Candidate:           City:

City Manager:           Date:

Nominations must be submitted by Wednesday, December 6 by 5 p.m. to:

League of California Cities
Attn: Meghan McKelvey
1400 K Street, 4th Floor
Sacramento, CA 95814
Phone (916) 658-8216
Fax: (916) 658-8240
mmckelvey@calcities.org